

NWRWVG Joint Committee March 2019

Item 2 - Minutes of the Meeting of the 20th February 2019

North West Region Waste Management Group Joint Committee
Wednesday 20th February 2019 @ 2.00 PM
Derry City & Strabane District Council, Strabane Offices

Present: - Alderman King (Chair), Councillor Hastings, Nicholl, and McHugh.

In Attendance: - Clerk to the Committee (Mr E. Molloy), Waste Services Officer (Niall McLaughlin), NWRWVG (Mr K. Swerdlick, Miss J. Curran).

Notice and Summons of Meeting

The Clerk read the Notice and Summons for the Meeting.

Apologies

Apologies were received from Councillor S Duddy, Mr Peake, Mr Mullan, Ms Philips and Mr Canning.

Item 1 - Declaration of Members' Interests

There were no declarations of Members' interests.

Item 2 -Minutes of the Joint Committee 12th December 2018

The Chair reviewed the previous minutes with the Committee.

The minutes of the meeting 12th December 2018 were **PROPOSED** by Councillor Hastings and **SECONDED** by Councillor Nicholl.

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Item 3 - Matters Arising

There were no matters arising.

Item 4 - Corporate Risk Register

The Clerk stated that the Corporate Risk Register is a standing item on the agenda and for their information.

He took members through the register and asked them to note that there were currently two identified "high risk" items on the register and that all the risks are reviewed on a monthly basis.

The Clerk reminded members that at the last Joint Committee meeting it was decided that item 6a on the register is increased from a green level to an amber RAG level.

Members were then asked for any further comments and to approve the Risk Register.

This was **PROPOSED** by Councillor Hastings and **SECONDED** by Councillor Nicholl.

Item 5 - NIAO Proper Arrangements and Fraud Questionnaire

The Clerk reminded members that as part of the annual external audit process the Auditor undertakes a formal assessment of fraud. He stated that the Group is required to complete a pro forma checklist known as the Proper Arrangements & Fraud Assessment Questionnaire.

The Clerk informed members that the questionnaire is tailored to reflect that Council provides all financial services to the joint committee and must also demonstrate that it can secure economy, efficiency and effectiveness through proper arrangements.

The Clerk stated that the completed questionnaire has now been submitted to the NIAO to comply with the instruction from the audit office.

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Item 6 - Current Status of Tenders

The Clerk stated that the attached was the latest status of the group's tenders as was for their information.

He stated that under item 1, tender for the treatment of NWRWVG kerbside collected residual waste, officers have had very productive meetings with both the operational team and senior officers. He stated that the work on the structure of the tender documents is ongoing and that members will be kept informed.

The Clerk also informed members that Item 2, tender for the haulage, treatment, recycling and disposal of NWRWVG collected street sweeping and gully waste expires in June 2019 with no provision for an extension on the existing contract. He stated that the officer team is currently meeting to prepare the tender documents.

Item 7 - Full Business Case - Confidential

The Clerk informed members that work on the Full Business Case is ongoing but is taking longer than anticipated. He stated that he had hoped to bring a report to member councils in early spring, however, with the upcoming election this will not now happen. He stated that he would keep members updated on progress.

Item 8 - Review of the NI Waste Management Strategy

The Clerk stated that the attached Waste Management Strategy was for their information and was an update on the revised work carried out at departmental level.

He reminded members that the current Waste Management Strategy published in 2013 is now due for review and revision as required under Article 30 of the Waste Framework Directive (WFD). He stated that Brexit has already had an impact in the delay of the revision of the Strategy, but the review should be completed by the end of 2019.

The Clerk took members through the key policy measures proposed in the revised strategy and a discussion ensued.

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He stated that the next step by the Department is to contact each Council to set up a meeting.

Item 9 - Any other relevant Business

The Chair informed members that the next meeting of the Joint Committee would take place on Wednesday 20th March 2019 in the Coleraine offices of Causeway Coast & Glens Borough Council.

There being no further business the Chair thanked everyone for their attendance and closed the meeting.

The meeting terminated at 2.45 PM

Signed: 
Cllr Hugh Hastings
Vice Chair