

NWRWVG Joint Committee April 2018

Item 2 - Minutes of the Meeting of the 14th March 2018

North West Region Waste Management Group Joint Committee
Wednesday 14th March 2018 @ 2.00 PM
Causeway Coast & Glens Borough Council, Coleraine offices

Present: - Councillor Kelly (Chair), Nicholl, Fitzpatrick and Alderman King.

In Attendance: - Clerk to the Committee (Mr E. Molloy), NWRWVG (Mr K. Swerdluck, Miss J. Curran).

Notice and Summons of Meeting

The Clerk read the Notice and Summons for the Meeting.

Apologies

Apologies were received from Councillor McHugh, Mr C Canning and Ms K Phillips.

Item 1 - Declaration of Members' Interests

There were no declarations of Members' interests.

Item 2 - Minutes of the Joint Committee 14th February 2018

The Chair reviewed the previous minutes with the Committee.

The minutes of the meeting 14th February 2018 were **PROPOSED** by Alderman King and **SECONDED** by Councillor Nicholl.

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Item 3 - Matters Arising

There were no matters arising.

Item 4 - Corporate Risk Register

The Clerk reminded members that the Risk Register is a standing item on the agenda and for their information and approval.

The Clerk stated that an additional risk has been identified and added to the register, risk no. 12, the Production of a New Waste Management Plan. He also stated that Mitigations have been added to risk no. 11, Brexit.

The Clerk asked members to note that there is one identified "high risk" item on the register and that no risks have been closed and no other changes have been made to the register since it was last reviewed in February 2018.

Member were satisfied with the content and the Risk Register was **Proposed** by Alderman King and **Seconded** by Councillor Fitzpatrick.

Councillor Hastings joined the meeting at 2.05pm

Item 5 - NIAO Audit Strategy

The Clerk stated that the attached report was for members' information. He reminded members that the NIAO are the external auditors of the group and he proceeded to take members through the report.

The Clerk asked members to note the timeframe for the preparation and production of the annual Statement of Accounts.

Members noted the content

Councillor Stevenson joined the meeting at 2.10pm

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Item 6- Fraud Risk Assessment

The Clerk referred members to the attached pro forma. He stated that as the group is treated similarly to a council under the Local Government Act the group was required to complete the Fraud Risk assessment as part of the preparation for the NIAO audit.

He drew members' attention to the key elements of the assessment and informed members that this follows closely the content of the assessment submitted by DCSDC as it provides financial services to the Group. He stated that the assessment had been submitted to comply with the instruction from the Audit office.

Members thanked the Clerk, noted the content and approved that it had been sent to the NIAO.

Item 7- Current Status of Tenders

The Clerk stated that the attached report was the latest status on the tenders in which Councils of the Group were involved.

Members were asked to note that item 7, Collection and Processing of WEEE and item 8, Collection and Processing of Batteries will expire at the end of June 2018. He informed members that work has begun on the preparation of new tender documents with all 11 councils participating. He reminded members that the collection and processing of WEEE was a compliance scheme and as such had a nil cost to Councils.

The Clerk reminded members of the discussion at the last Joint Committee meeting regarding item 1, Kerbside Collected Residual Waste and informed them that work has begun to prepare a new tender for this service.

The Clerk informed members that item 9 Collected Kerbside commingled recyclables, has now been awarded and that Councils will take this matter forward.

Item 8 - NWRWVG Waste Management Plan

The Clerk reminded members that at the last Joint Committee meeting it was agreed that the item on the Waste Management Plan is kept on the agenda. He stated that the progress on this is ongoing and that members will be kept updated.

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Item 9- The Six Councils FBC

The Clerk reminded members that the five councils namely, Causeway Coast & Glens Borough Council, Derry City & Strabane District Council, Fermanagh Omagh District Council, Mid Ulster District Council and Armagh City, Banbridge and Craigavon Borough Council commissioned an Outline Business Case for the development of waste management infrastructure for Kerbside Collected Recyclates. He stated that this work has now been completed and presented to Councils.

He also informed members that Ards and North Down Borough Council have now joined this exercise and that it was agreed by Councils that they should proceed to commission a Full Business Case.

The Clerk stated that a tender for the production of the Full Business Case has now been advertised and a report on this will be brought to Councils by Autumn. He advised members that they will be kept updated in the progress.


Item 10 - Any Other Relevant Business

The Chair informed members that the next Joint Committee meeting will take place on Tuesday the 24th April in the Strabane offices of Derry City and Strabane District Council.

There being no further business the Chair thanked everyone for their attendance and closed the meeting.

The meeting terminated at 2.25 PM

Signed:



Cllr Colly Kelly
Chair