

NWRWVG Joint Committee September 2017

Item 3 - Minutes of the Meeting of the 14th June 2017

North West Region Waste Management Group Joint Committee
Wednesday 14th June 2017 @ 2.10 PM
Causeway Coast & Glens Borough Council, Limavady Offices

Present: - Councillor Kelly (Chair) Fitzpatrick, Hastings, Nicholl and Alderman King.

In Attendance: - Clerk to the Committee (Mr E. Molloy), Director of Environmental Services CCGBC (Mr A. McPeake), NWRWVG (Mr K. Swerdlick, Miss J. Curran).

Notice and Summons of Meeting

The Clerk read the Notice and Summons for the Meeting.

Apologies

Apologies were received from Councillor McHugh, Ms Philips and Mr Canning.

Item 1 - Declaration of Members' Interests

There were no declarations of Members' interests.

Item 2 - Minutes of the Joint Committee 17th May 2017

The Chair reviewed the previous minutes with the Committee.

The minutes of the meeting 17th May 2017 were **PROPOSED** by Councillor Hastings and **SECONDED** by Councillor Fitzpatrick.

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Item 3 - Matters Arising

There were no matters arising.

Item 4 - Corporate Risk Register

The Clerk stated that the attached Risk Register is a standing item on the agenda and was for members' information.

He took members through the register and informed them that at present there are no identified "high risk" items on the register but that it is reviewed on a monthly basis.

Members noted the content.

2.10pm Councillor Stevenson joined the meeting

Item 5 - Audit of Proper Arrangements for Securing Economy, Efficiency and Effectiveness in the use of Resources 2016/17

The Clerk referred to the attached paper and informed members that The North West Region Waste Management Group Joint Committee is required to complete the questionnaire from the NIAO. Under Article 6(1) (d) of the Local Government (Northern Ireland) Order 2005 requires the auditor of a local government body to be satisfied that proper arrangements have been made for securing economy, efficiency and effectiveness in its use of resources. NIAO will use this information, together with other information gathered as part of the annual financial audit to form an overall view on arrangements.

He explained that the attached questionnaire has been completed and Members were asked to approve its submission to NIAO in accordance with their request.

This was PROPOSED by Councillor Hastings and SECONDED by Alderman King.

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Item 6 - Annual Governance Checklist

The Clerk stated that the attached was a checklist for the review of the annual governance statement. Members will be aware that it is a requirement of the financial audit that an annual review of the Governance Statement should take place. The checklist is the precursor for the review of the statement.

The review of the statement has now been carried out and this checklist should be read in conjunction with item 7 of the agenda.

Members are asked to note the contents.

Item 7 - Annual Governance Statement 2016-17

The Clerk informed members that the attached governance statement was for their consideration. He took members through the report and reminded them that this statement was part of the annual financial statement for the year ending 31st March 2017 which would be submitted to NIAO.

He stated that there were no significant governance issues to report and asked if members were satisfied to approve the governance statement.

Councillor Hastings **PROPOSED** and Councillor Nicholl **SECONDED** the approval of the Annual Governance Statement.

Item 8 - Tenders

The Clerk stated that the attached was the latest status of the group's tenders and was for their information.

He informed members that item 4 has now been completed and that they will receive a report on this under separate cover. Item 5 has now been changed to include Armagh Banbridge and Craigavon Borough Council and Item 8 will expire at the end of June but that the option to extend for a further year will be utilized.

He also stated that members should note that councils have decided to extend the tender for Collected Kerbside Commingled Recyclables, Item 9, for a further 12 months.

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He further advised that given the lead in time for awarding tenders, work has already begun in the preparation of the new documentation needed to advertised this tender in the coming months.

The Clerk informed members that the tender for provision of an Outline Business Case for the kerbside collected recyclables is making good progress and that work still continues with the intention of bringing a report to member councils. Members of the committee will be kept informed on this matter.

Item 9 - Tender Report - Bio Waste Tender - Confidential

The Chair requested that the meeting go into Committee to receive information of a confidential nature. This was **PROPOSED** by Councillor Fitzpatrick and **SECONDED** by Councillor Hastings.

The Clerk presented a report on the Treatment of Bio Waste for members' consideration.

The Clerk asked the committee to consider the results of the evaluation and recommend to the individual member councils the following:

Lot 1 Natural World Products for Causeway Coast and Glens Borough Council.

Lot 2 Natural World Products for Derry City and Strabane District Council

Lot 3 Natural World Products for Mid Ulster Council

Lot 4 Natural World Products Garden Waste from Recycling Centres for Derry City and Strabane District Council

Lot 5 Natural World Products Garden Waste from Recycling Centres for Mid Ulster District Council.

This recommendation was **PROPOSED** by Councillor Hastings and **SECONDED** by Councillor Nicholl.

The Chair requested that the meeting come out of Committee. This was **PROPOSED** by Councillor Fitzpatrick and **SECONDED** by Councillor Hastings.

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The Clerk informed the Committee that standstill letters will be issued to all tenderers and award is subject to individual councils accepting the recommendation of the joint committee.

Councillor Fitzpatrick left the meeting at 2.46pm

Item 10 - Proposed Schedule of Meetings

The Clerk referred to the attached meeting schedule for the coming year.

Members agreed to review the schedule and inform the Clerk of any potential clashes so that these could be considered by members and changed accordingly.

This was agreed by the members.

Item 11 - Any other relevant Business

The Chair welcomed Councillor Stevenson, who replaced Councillor Duddy, to the group and said that he looked forward to working with him in the coming year.

The Chair informed members that the next meeting of the Joint Committee will take place on Wednesday 19th July 2017 in the offices of Derry City and Strabane District Council, Strabane offices. This was agreed by the Committee.

There being no further business the Chair thanked everyone for their attendance and closed the meeting.

The meeting terminated at 2.50 PM

Signed:


Cllr Colly Kelly
Chair