

NWRWMG Joint Committee November 2013

Item 2 – Minutes of the Meeting of the 22nd January 2014

North West Region Waste Management Group Joint Committee
Wednesday 22nd January 2014
Magherafelt District Council

Present:

Ballymoney Borough Council

Councillor Evelyne Robinson (Chair)
Alderman Cecil Cousley
John Dempsey
John Michael

Coleraine Borough Council

Councillor George Duddy
Aidan Mullan

Derry City Council

John Kelpie
Conor Canning

Limavady Borough Council

Councillor Jack Rankin
Liam Flanigan
Noel Crawford

Magherafelt District Council

Andrew Cassells

Moyle District Council

Councillor Robert McIlroy
Aidan McPeake

Strabane District Council

Malcolm Scott

DoE

Oonagh Warke

NWRWMG

Eamon Molloy
Jonathan Gray
Philip Kingston (DCC, Solicitor to the NWRWMG)
Keith Swerdlick
Joanne Curran

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Item 1 - Apologies

The following apologies were recorded:

Councillor William King	Richard Lewis
Councillor Sean McPeake	Sharon O'Connor
Alderman Michael Coyle	John McLaughlin
Councillor Kieran McGuire	Kieran Doherty
Roger Wilson	Wesley Shannon
Danny McSorley	Alan McVicker

Item 2 - Minutes 20th November 2013, reconvened on the 4th December 2013

The Chair reviewed the previous minutes with the Committee on a page-by-page basis.

The minutes of the meeting of the 20th November 2013, reconvened 4th December 2013:

PROPOSED by Councillor Duddy and **SECONDED** by Alderman Cousley

Item 3- Matter Arising

There being no matters arising the Chair moved to the next item of business.

Item 4- Waste Infrastructure Project - Confidential

The Chair requested that the meeting go into Committee. This was **PROPOSED** by Councillor McIlroy and **SECONDED** by Councillor Duddy

The Development Officer updated members on the progress of the project and explained the delays facing the project. The Group Solicitor concurred with the explanations provided and advised that the approach adopted by the Group was appropriate.

It was **PROPOSED** by Councillor McIlroy and **SECONDED** by Councillor Duddy that the meeting come out of committee.

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The Development Officer reported that the officer team had identified an issue regarding the performance of contracts, specifically diversion -v- recycling. The concern relates to ensuring that recycling rates are maximised. The team is considering how this matter can be best managed within extant and any future contracts and are examining the resource implications of this matter.

Item 5 - Draft Annual Report 2012/2013

The Development Officer informed members that the Draft Annual Report 2012/13 is presented in the same format as previous years. This report is a key tool in monitoring progress against targets.

Mr Cassells highlighted the fact that the waste that was sent to landfill decreased for the first time to below 50%. The group was also informed that the requirement under NILAS for 2013 was met.

The Chair thanked the officer team for the work in preparing the report and

It was **PROPOSED** by Councillor McIlroy and **SECONDED** by Councillor Duddy that the report is submitted to the Department and issued on the Group's Website.

Item 6 - National EU Compliant Framework Reuse and Recycling Products

The Development Officer stated that members will be aware that Councils currently utilise the above framework agreement that is a UK wide contract. This has proven effective in the past but expires on 31st January 2014.

A new framework will be put in place and will be available for use by member Councils. The group was asked to consider recommending this renewed framework to member Councils.

PROPOSED by Councillor Duddy and **SECONDED** by Councillor Rankin

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Item 7 - Provision of Services for the Treatment of Bio-Waste Tender Report

The Development Officer informed members that the attached tender report is for members' consideration.

The Project Manager took members through the tender evaluation report. A discussion then ensued.

The group was asked to accept the report and recommendation that the award of the tender should be made to Natural World Products.

PROPOSED by Councillor Robinson and **SECONDED** by Councillor Duddy.

Councillor Duddy expressed his concern about the small number of members in attendance and the impact this had on the ability of the Joint Committee to progress business. Councillor Duddy suggested that the chair send a letter to all councillors encouraging them to make every effort to attend meetings. This was agreed by the meeting.

Item 8 - CIWM Conference 2nd April 2014

The Development Officer reminded members that the NI branch of CIWM will hold their annual conference on Wednesday 2nd April 2014 at Galgorm Manor, Ballymena. The Group had sent representatives to this event in the past and was asked to consider representation at this year's event.

It was **Proposed** by Councillor Duddy and **Seconded** by Councillor Rankin that the Group send the Chair and two officers to this event.

Item 9 - Risk Register

The Development Officer referred to the attached Project Risk Register and the Corporate Risk Register for members' information.

The status remains unchanged since the last review and no further risks have been identified as "closed off".

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The Development Officer also informed members that the Risk and Audit Committee reviewed both registers and were satisfied that the risks are being appropriately managed.

Item 10 - Annual Audit Letter NIAO

The Development Officer informed members that the Annual Audit letter was attached for members' information. This was presented and discussed at the last Audit & Risk meeting in January 2014. As required, the letter will be posted on the NWRWMG website.

Item 11 - Waste Management Post 2015

The Development Officer reminded members that at the last Joint Committee meeting, in October, a paper was presented regarding waste management post RPA.

He informed members that since then meetings have taken place between NIGLA and SOLACE to further explore and consider the future of local government waste management in Northern Ireland.

It was proposed that a study be commissioned into this, lead by NIGLA and SOLACE and that a local government discussion will be required.

The Development Officer stated that the joint committee will be kept informed of all developments in this work.

Item 12 - Open Letter to the NWRWMG Joint Committee from Zero Waste North Waste (Derry)

The Development Officer stated that this letter was sent to the group and requested that the letter is issued to each member of the NWRWMG.

It was agreed that the Chair will send an acknowledgement to the group saying that members will keep matters under consideration.

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Item 13 - A.O.B.

It was **Proposed** by Councillor Duddy and **Seconded** by Councillor J Rankin that a letter is sent to Councillor Shaun Gallagher thanking him for his service to the group.

The next meeting of the Joint Committee will now take place on Wednesday the 5th March 2014 in the office of Moyle District Council.

There being no further business the Chair thanked members for their attendance and closed the meeting.

The meeting terminated at 4.05pm

Signed:



**Cllr Evelyne Robinson
Chair**