

NWRWMG Joint Committee June 2017

## Item 2 - Minutes of the Meeting of the 17<sup>th</sup> May 2017

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North West Region Waste Management Group Joint Committee  
Wednesday 17<sup>th</sup> May 2017 @ 2.00 PM  
Derry City and Strabane District Council, The Guildhall, Derry

**Present:** - Alderman King (Chair) and Bresland, Councillor Hastings and Fitzpatrick.

**In Attendance:** - Clerk to the Committee (Mr E. Molloy), Director of Environment & Regeneration DCSDC (Ms K. Philips), Director of Environmental Services CCGBC (Mr A. McPeake), Head of Environment DCSDC (Mr C. Canning), NWRWMG (Mr K. Swerdlick, Miss J. Curran).

### **Notice and Summons of Meeting**

The Clerk read the Notice and Summons for the Meeting.

### **Apologies**

Apologies were received from Councillor Duddy and Councillor Kelly.

### **Item 1 - Declaration of Members' Interests**

There were no declarations of Members' interests.

### **Item 2 - Minutes of the Joint Committee 15<sup>th</sup> March 2017**

The Chair reviewed the previous minutes with the Committee.

The minutes of the meeting 15<sup>th</sup> March 2017 were **PROPOSED** by Councillor Fitzpatrick and **SECONDED** by Alderman Bresland.

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### **Item 3 - Matters Arising**

The Chair informed members that he recently attended the Northern Ireland Branch of The Chartered Institute of Waste Management (CIWM) Conference and Exhibition at The EIKON Exhibition Centre, Balmoral Park, Sprucefield.

He informed members that he found the conference and exhibition a very informative day with well-presented displays and seminars and he encouraged other members to attend future events.

### **Item 4 - Corporate Risk Register**

The Clerk referred to the attached Corporate Risk Register for members' information.

He informed members that at present no identified "high risk" items are on the register but that this is reviewed on a monthly basis.

The Clerk also stated that at the Audit & Risk meeting prior to today's meeting members had expressed their satisfaction that the scoring and ratings of each risk was appropriate and were not recommending any changes at present.

Members were asked to note and approve the Risk Register. This was **PROPOSED** by Councillor Hastings and **SECONDED** by Councillor Fitzpatrick.

### **Item 5 - NIAO Audit Strategy**

The Clerk stated that the attached draft report was for their information. He took members through the report and reminded members that the timeframe for the preparation and production of the annual Statement of Accounts has changed and will be submitted by the end of September.

Members noted the content.

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### Item 6 - Tenders

The Clerk stated that the attached report was the latest status of the groups' tenders.

He advised members that item 4 has now been advertised, the tenders returned and a report will be brought to the committee for recommendation at the next joint committee meeting.

He stated that item 8 expires at the end of June with an option for a further 1 year extension and that officers are currently considering this. He also stated that the council has exercised their right to extend item 9 for a further 12 months extension and that after the summer period will consider issuing a new tender to be in place at the expiry of the existing service on 31<sup>st</sup> March 2018.

The Clerk informed members that the tender for provision of an Outline Business Case for the kerbside collected recyclables is making good progress and a report is due to be presented to the Chief Executives by the end of the month. This will then be presented to councils with a recommendation on how to proceed. Members of the committee will be kept informed of the outcome.

He said that item 5 will have to be re-advertised again as returns are not able to be brought through to the next stage but that provision for this is still in place.

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### Item 7 - Professional Indemnity Insurance Renewal

The Chair requested that the meeting go into Committee to receive information of a confidential nature. This was **PROPOSED** by Councillor Fitzpatrick and **SECONDED** by Councillor Hastings.

The Clerk presented a report for members' consideration. Members noted and approved the report.

The Chair requested that the meeting come out of Committee. This was **PROPOSED** by Councillor Fitzpatrick and **SECONDED** by Councillor Hastings.

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### **Item 8 - Internal Audit Report**

The Clerk informed members that the attached internal audit report was for their information. He stated that the group has been given 'satisfactory' assurance, the highest assurance rating available and that no recommendations were made. He also stated that the report has already been discussed at the Audit and Risk meeting today.

This service is provided by Internal Audit, Derry City and Strabane District Council.

Members thanked the Clerk and Derry City and Strabane District Council for their work and noted the report.

### **Item 9 - Annual Governance Checklist**

The Clerk stated that the attached was a checklist for the review of the annual governance statement. He reminded members that this checklist is a precursor to the completion of the Annual Governance Statement both of which will be brought to the next Joint committee meeting.

Members noted and agreed the content.


### **Item 10 - Any other relevant Business**

The Chair informed members that the next meeting of the Joint Committee will take place on Wednesday 14<sup>th</sup> June 2017 in the offices of Causeway Coast and Glens Borough Council, Limavady. This was agreed by the Committee.

There being no further business the Chair thanked everyone for their attendance and closed the meeting.

**The meeting terminated at 2.40 PM**

Signed:

  
Alderman King  
Chair