

NWRWMG Joint Committee March 2017

Item 2 - Minutes of the Meeting of the 15th February 2017

North West Region Waste Management Group Joint Committee
Wednesday 15th February 2017 @ 2.00 PM
Derry City & Strabane District Council, Strabane Offices

Present: - Alderman King (Chair), Councillor Kelly, McHugh, Fitzpatrick, Nicholl, and Hastings.

In Attendance: - Clerk to the Committee (Mr E. Molloy), NWRWMG (Mr K. Swerdlick, Miss J. Curran).

Notice and Summons of Meeting

The Clerk read the Notice and Summons for the Meeting.

Apologies

Apologies were received from Councillor Duddy, Alderman Bresland, Mr A McPeake, Mr A Mullan and Mrs K Phillips.

Item 1 - Declaration of Members' Interests

There were no declarations of Members' interests.

Item 2 - Minutes of the Joint Committee 14th December 2016

The Chair reviewed the previous minutes with the Committee.

The minutes of the meeting 14th December 2016 were **PROPOSED** by Councillor Hastings and **SECONDED** by Councillor Fitzpatrick.

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Item 3 - Matters Arising

There being no other matters arising the Chair moved to the next item of business.

Item 4 - Letter from Minister McIlveen MLA

The Clerk reminded members of the letter sent to Minister McIlveen from the Chair regarding the disposal and management of tyres. He referred to the reply received from the Minister which was attached for members' information.

The Clerk stated that the response outlines a number of actions already taken and refers to an internal departmental Used Tyre Action Plan. He informed members that he is trying to source this plan so that the Committee can consider it in terms of the Chair's letter and the Minister's response.

A discussion then ensued and it was agreed by members that after the elections in March the group would write to the new Minister to request a meeting to discuss the issue further.

2.10 pm Mrs N Doherty joined the meeting

Item 5 - Corporate Risk Register

The Clerk stated that the Risk Register was for members' information and was a standing item on the committee's agenda.

He informed members that there are no currently "high risk" items on the register but that all risks are kept under constant review.

He also stated that no additional risks have been identified, no risks closed and no other changes have been made since it was last reviewed in December 2016.

Members noted the contents.

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Item 6 - Regional Waste Management Plan Determination

The Clerk reminded members of the recent agreement by the group that the Waste Management Plan should be amended to reflect the composition of the new councils and the most recent verified waste data.

The approved Plan was then submitted to the Department and a response has now been received confirming that the plan has been determined by the Department.

Members noted the response.

Item 7 - Internal Audit Terms of Reference

The Clerk stated that the attached was the Terms of Reference for the Internal Audit of the group. He reminded members that an annual audit is carried out by both an Internal Auditor, (DCSDC) and an External Auditor, (NIAO). He informed the meeting that the attached Terms of Reference for the Internal Audit had been discussed by the Audit and Risk Committee and were deemed appropriate.

He informed members that the Internal Audit would be conducted by Derry City and Strabane District Council's Internal Audit section and that once completed a report would be brought before the Joint Committee for consideration.

The members thanked the Clerk and agreed the Terms of Reference.

Item 8 - Tenders

The Clerk informed members that the attached updated tender report was for their information.

He stated that item 4 and item 5 have now been re-advertised with an interim provision in place. He also stated that item 9 has been extended for a further 12 month period and that because of the current market conditions councils will receive a reduced price for the service.

He advised that the tender for provision of an Outline Business Case for the kerbside collected recyclables has now been returned and the evaluation process is on-going.

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Item 9 - Any other relevant Business

The Chair suggested that the next meeting of the Joint Committee should take place on Wednesday 15th March 2017 in the Coleraine offices of Causeway Coast and Glens Borough Council.

There being no further business the Chair thanked everyone for their attendance and closed the meeting.

The meeting terminated at 2.30 PM

Signed:


Alderman William King
Chair