

**North West Region Waste Management Group Joint Committee AGM
Wednesday 6th June 2012
Derry City Council Offices**

Present:

Ballymoney Borough Council

Councillor Evelyne Robinson (Chair)
John Michael

Coleraine Borough Council

Councillor William King
Councillor George Duddy

Derry City Council

Councillor Shaun Gallagher
John Kelpie
Conor Canning

Limavady Borough Council

Noel Crawford

Magherafelt District Council

Andrew Cassells

Moyle District Council

Councillor Robert McIlroy

Strabane District Council

Councillor Jay McCauley
Councillor Kieran McGuire

NWRWVG

Eamon Molloy
Jonathan Gray
Keith Swerdlick
Joanne Curran

Item 1 - Apologies

The Chair took the apologies and vacated the chair.

The following apologies were recorded:

Councillor Jack Rankin

Councillor Sean McPeake

Councillor Kate Lagan

Councillor Cecil Cousley

Councillor Catherine McCambridge

Liam Flanigan

Roger Wilson

Sharon O'Connor

Richard Lewis

John Dempsey

Kieran Doherty

Malcolm Scott

Aidan McPeake

Oonagh Warke

Alan McVicker

Item 2 - Election of the Chair

The Development Officer asked for nominations for the position of Chair of the NWRWMG. Councillor McIlroy **PROPOSED** and Councillor Gallagher **SECONDED** Councillor Robinson for the Chair. There being no further nominations Councillor Robinson was duly elected.

Councillor Robinson thanked members for the faith they had placed in her and said that she very much looked forward to the Committee having another successful year.

Item 3 - Election of the Vice-Chair

The Chair asked for nominations for the position of Vice-Chair of the NWRWMG. Councillor Gallagher **PROPOSED** and Councillor King **SECONDED** Alderman Coyle for the vice-chair. Alderman Coyle was duly elected.

Item 4 - Appointment of the Clerk of the Committee

The Chair asked for nominations for the position of the Clerk of the Committee of the NWRWMG. Councillor McIlroy **PROPOSED** and Councillor Gallagher **SECONDED** Mr Molloy be appointed Clerk and this was agreed by the Committee.

Item 5 - Appointment of the Legal Advisor to the Committee

The Chair asked for nominations and the Development Officer informed the meeting that Mr Campbell, Belfast City Council was currently serving in this position. Councillor Gallagher **PROPOSED** and Councillor King **SECONDED** that the committee should continue with the provision for legal services put in place by Derry City Council and that the matter should be kept under review. The meeting gave its consent that Mr Campbell is appointed Legal Advisor.

Item 6 - Minutes

The Chair reviewed the previous minutes with the Committee on a page-by-page basis.

The minutes of the meeting of the 2nd May 2012 were:

PROPOSED by Councillor Duddy and **SECONDED** by Councillor McIlroy

Item 7 - Matter Arising

The Development Officer reminded members of a previous discussion regarding placing the minutes onto the NWRWVG website. Members confirmed their agreement to this.

There being no other matters arising the Chair moved to the next item of business.

Item 8 - Draft Governance Statement

The Development Officer took members through the Draft Governance Statement for their consideration. He reminded members that this new statement had been developed as a direct result of the report of the Northern Ireland Audit Office that states that a separate Governance Statement should be produced for the Joint Committee to accompany the Annual Accounts. The statement reflects the group activities and scope and has been prepared in accordance with the requirements of, and direction issued by the Audit Office.

The adoption of the governance statement was **PROPOSED** by Councillor McIlroy and **SECONDED** by Councillor King.

Item 9 - Report of Waste Infrastructure Project

The Development Officer stated that members are aware that the group is waiting on the outcome of the NIROCs consultation before the evaluation of the final tender can be completed. He informed the group that the timetable for the presentation of the recommendation on the Final Tender remains September/October 2012.

Item 10 - Risk Register

The Development Officer informed members that as part of the new governance regime the Project Risk Register (attached) will be a standing agenda item.

He informed members that the Audit Committee will pay particular attention to this matter.

Item 11 - Governance Review

The Development Officer told members that he had hoped to bring the report to the committee from the Belfast City Council but unfortunately the report has not been completed.

This will now be brought to the next meeting of the Group.

Item 12 - Accounts Direction

The Development Officer stated that the Department of the Environment has now issued an accounts direction to the Group for the period of 2011/12. Derry City Council is now finalising the Group accounts and the Joint Committee will, as a legal requirement, have to adopt the accounts by the 30th June 2012 at which time they will then be submitted to the Department.

The Meeting agreed to hold a special Joint Committee on the 25th June 2012 to consider adopting the accounts.

The meeting discussed the issue of the audit fee and it was agreed that this matter would be raised with the NIAO

Item 13 - Meeting Schedule 2012-2013

The Development Officer presented the Meeting Schedule for 2012/2013 for Members' information.

The Committee agreed that the election to the Audit Committee would take place at the special meeting due to be held on the 25th June 2012.

Item 14 - A.O.B

The meeting agreed to discuss a letter received from B Mullan and Sons. The Development Officer withdrew from the meeting. A discussion ensued. The Development Officer returned to the room after a short period and the Chair summed up the actions to be taken as follows: -

- Derry City Council Chief Executive to consider the matter
- Separate legal advice to be sought and brought to the Committee

The Committee discussed the operation of the Waste Strategy Group and concerns that had been raised by Members and Officers. It was agreed that a letter should be sent to the Minister outlining these concerns.

There being no further business the Chair thanked members for their attendance and closed the meeting.

The meeting terminated at 3.25pm

Signed by:



Cllr Evelyne Robinson
Chair