

NWRWMG Joint Committee July 2014

# Item 7 – Minutes of the Meeting of the 4<sup>th</sup> June 2014

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North West Region Waste Management Group Joint Committee  
Wednesday 4<sup>th</sup> June 2014@ 2.00 PM  
The Guildhall, Derry

**Present:**

**Ballymoney Borough Council**  
Councillor Evelyne Robinson (Chair)  
Alderman Cecil Cousley  
Nigel McKeown

**Coleraine Borough Council**  
Councillor William King

**Limavady Borough Council**  
Alderman Michael Coyle  
Alderman Jack Rankin  
Noel Crawford

**Moyle District Council**  
Councillor Robert McIlroy  
Aidan McPeake

**Magherafelt District Council**  
Councillor Martin Kearney  
Andrew Cassells

**Strabane District Council**  
Councillor Kieran McGuire

**Derry City Council**  
Councillor Sean Carr  
Councillor Bridget Meehan  
Conor Canning

**NWRWMG**  
Eamon Molloy  
Philip Kingston (DCC, Solicitor to the  
NWRWMG)  
Alfie Dallas (DCC, Head of Finance)  
Keith Swerdlick  
Joanne Curran

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### Item 1 - Apologies

The Chair took the apologies and vacated the chair.  
The following apologies were recorded:

Councillor George Duddy	Barry O'Hagan
Councillor Jay McCauley	Malcolm Scott
Richard Lewis	John Michael
John Dempsey	Aidan Mullan
Danny McSorley	Sharon O'Connor

### Item 2 - Election of the Chair

The Development Officer informed the meeting that as in previous years all offices of the Joint Committee would now be elected at the AGM. He further reminded members that the period of office would be for the life of the current Councils, that is, until the 31<sup>st</sup> March 2015 after which the eleven new councils come in to existence and the twenty-six legacy Councils cease to exist. Arrangements post this period are a matter for the new Councils.

The Development Officer then proceeded with the election of the Chair and asked for nominations for the position of Chair of the NWRWVG. Councillor McIlroy **PROPOSED** and Alderman Cousley **SECONDED** Councillor Robinson for the Chair. There being no further nominations Councillor Robinson was duly elected.

Councillor Robinson thanked members and said that she very much looked forward to the Committee having another successful year.

### Item 3 - Election of the Vice-Chair

The Chair asked for nominations for the position of Vice-Chair of the NWRWVG. Councillor McIlroy **PROPOSED** and Alderman Cousley **SECONDED** Alderman Coyle for the vice-chair. Alderman Coyle was duly elected.

### Item 4 - Election of Audit Committee

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The Chair asked for nominations for the position of the Audit Committee of the NWRWMG. The Development Officer reminded members that a position was vacant at present. Councillor J Rankin **PROPOSED** and Councillor R McIlroy **SECONDED** the re-election of all current members:

Alderman Michael Coyle  
Councillor William King  
Councillor Robert McIlroy

Limavady Borough Council  
Coleraine Borough Council  
Moyle District Council

The Development Officer pointed out to the Committee that there was one further place to be filled.

Councillor McGuire **PROPOSED** and Alderman Coyle **SECONDED** that Councillor Meehan be elected to the Audit Committee.

There being no further nominations the said members were duly elected to the Audit Committee.

#### **Item 5 - Appointment of the Clerk of the Committee**

The Chair asked for nominations for the position of the Clerk of the Committee of the NWRWMG. Alderman Coyle **PROPOSED** and Alderman Rankin **SECONDED** Mr Molloy be appointed Clerk and this was agreed by the Committee.

#### **Item 6 - Appointment of the Legal Advisor to the Committee**

The Chair asked for nominations and Mr Molloy informed the meeting that Mr Kingston, Senior Solicitor, Derry City Council was currently serving in this position. Alderman Rankin **PROPOSED** and Councillor King **SECONDED** that this position remain unchanged. The meeting gave its consent to Mr Kingston's appointment.

#### **Item 7 - Minutes 7<sup>th</sup> May 2014**

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The Chair reviewed the previous minutes with the Committee on a page-by-page basis.

The minutes of the meeting of the 7th May 2014:

**PROPOSED** by Alderman Coyle and **SECONDED** by Councillor King

#### **Item 8- Matter Arising**

There being no matters arising the Chair moved to the next item of business.

#### **Item 9- Presentation of NWRWVG Accounts**

The Development Officer stated that the Joint Committee is under direction from the Department of the Environment to submit its accounts on or before 30<sup>th</sup> June 2014.

In order to comply with this direction the Development Officer informed the members that he had reviewed the effectiveness of the Joint Committee's arrangements and proceeded to take members through the governance framework of the financial statements. Mr Dallas then took members through the NWRWVG accounts for the period 2013/2014.

The adoption of the Accounts were **PROPOSED** by Alderman Coyle and **SECONDED** by Councillor McIlroy

Councillor Robinson on behalf of the meeting thanked Mr Dallas and asked that the Joint Committee's thanks are passed on to his staff for their work in the preparation of the accounts.

The Chair and the Clerk signed the accounts.

#### **Item 10- Waste Infrastructure Project - Confidential**

The Chair requested that the meeting go into Committee. This was **PROPOSED** by Alderman Coyle and **SECONDED** by Councillor McIlroy.

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The Development Officer referred to the attached letter which had been sent to SBS Waste Partnership informing them of the decision of the Councils to abandon the procurement.

He also reminded the members that once the bidder had received the letter, (formal notification), the bidder then had 30 days to instigate any legal challenge and that the period will expire on the 16<sup>th</sup> June 2014.

The Chair requested that the meeting come out of Committee. This was **PROPOSED** by Alderman Coyle and **SECONDED** by Councillor McIlroy.

#### **Item 11 - Review of the Waste Management Plan**

The Development Officer informed members that he has been in contact with the Department regarding the ongoing Review of the Waste Management Plan. He referred to a letter which he had since received from the department requiring the plan to be submitted by 20<sup>th</sup> June 2014.

The Development Officer recommended that the approval for alternations be made and that the Plan is submitted to councils for adoption.

Councillor Meehan asked for clarification and assurance that the plan would be seen by Councils before submission to the Department.

The Development Officer explained that the proposed alternations will include a continuation of what the councils are currently doing in order to remain compliant and that a more substantive review is likely to take place after March 2015 when the new Councils are formally established.

The Development Officer stated that he would inform the Department that because of councils' recess arrangements the plan would not be submitted until September 2014.

It was **PROPOSED** by Alderman Coyle and **SECONDED** by Councillor Rankin that RPS should carry out the necessary amendments of the Plan so that the plan can then be submitted to Councils.

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### **Item 12 - Letter from Zero Waste North West**

The Development Officer informed members that the attached letter from Zero Waste North West was now presented for their consideration.

Councillor Meehan **PROPOSED** that the group be invited to present their ideas to the group. She informed members she has attended a number of meetings with her party and Zero Waste North West and believes their ideas are exciting and encouraging and this could help with solutions as Councils move forward.

Alderman Coyle stated that he thought that the Group would have no objections to listening and to seeing how Councils might learn from others and therefore he **SECONDED** the proposal.

Conor Canning informed that meeting that Derry City Council has had a number of meetings with the Zero Waste North West and have engaged with them on a small project.

The Chair reminded members that an adequate solution is still needed to meet the NILAS targets and that the ongoing review of the Waste Management Plan, now and in the future will help to enable Councils to meet their obligations.

All members were in agreement that representatives of Zero Waste North West should be invited to attend a future meeting of the Joint Committee.

### **Item 13 - Corporate Risk Register**

The Development Officer referred to the attached Corporate Risk Register for members' information. Members noted the risk register.

### **Item 14 - Internal Audit Report 2013-2014**

The Development Officer referred members to the attached Internal Audit Report carried out by Derry City Council.

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He drew members' attention to the Conclusion and that the Audit found that the controls in place over NWRWVG provided a substantial assurance that the system objectives will be achieved. He also stated that there were no recommendations for follow up or change.

It was **PROPOSED** by Councillor McIlroy and **SECONDED** by Councillor Rankin that the Internal Audit paper is accepted.

#### Item 15 - Meeting Schedule 2014-2015

The Development Officer attached is meeting schedule for the coming year.

Councillor McIlroy **PROPOSED** and Alderman Coyle **SECONDED** the schedule for 2014-2014.

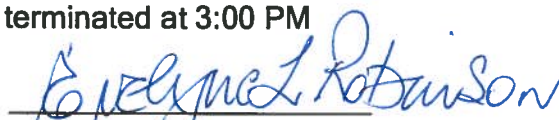
#### Item 16 - A.O.B.

The next meeting will be on Wednesday 2<sup>nd</sup> July 2014 at Limavady Borough Council.

There being no further business the Chair thanked everyone for their attendance and closed the meeting.

The meeting terminated at 3:00 PM

Signed:

  
Cllr Evelyne Robinson

Chair

