Item 2 - Minutes of the Meeting of the

Tuesday 18th March 2020

**North West Region Waste Management Group Joint Committee**

**Wednesday 18th March 2020 @ 2.00 PM**

**Conference Call**

**Present: - Councillor Tierney, Councillor Nicholl, Councillor Burke.**

**In Attendance: - Clerk to the Committee (Mr E. Molloy), Director of Environmental Services CCGBC (Mr A. McPeake), NWRWMG (Miss J. Curran).**

**Notice and Summons of Meeting**

The Clerk read the Notice and Summons for the Meeting.

**Apologies**

Apologies were received fromAlderman McCorkell.

**Item 1 – Declaration of Members’ Interests**

There were no declarations of Members’ interests.

**Item 2 – Minutes of the Joint Committee 19th February 2020**

The Chair reviewed the previous minutes with the Committee.

The minutes of the meeting 19th February 2020 were **PROPOSED by** Councillor Burke and **SECONDED by** Councillor Nicholl.

The Clerk asked permission to use the Electronical signature of the Chair so that the minutes can be uploaded onto the Group’s website. This was agreed.

**Item 3 – Matters Arising**

There were no matters arising.

**Item 4 – Corporate Risk Register**

The Clerk stated that the Risk Register was a standing item on the agenda and was for member’s information.

The Clerk reminded members that two identified “high risk” items remain on the risk register Risk 2, Service Contracts and Risk 11, Brexit.

He also added that an additional “high risk” item has now been identified and placed on the Register, Risk 13 Covid 19. Councillor Nicholl stated that it would be remiss of the group no to add this Risk to the Register as this will impact all Services in the coming months.

No risks have been closed or other changes made since it was last review in February.

Members were asked to approve the register. This was PROPOSED by Councillor Nicholl and SECONDED by Councillor Burke.

**Item 5 –Letter from Minister Poots re Illegal Dump at Mobouy Road**

The Clerk informed members that the attached letter was for their information and was a response to the letter sent from the Group to the Minister regarding the Illegal Dump at Mobouy Road.

The Clerk stated that the Minister suggested a meeting with a representative from the group along with the Chief Executive and a delegation from the Derry City & Strabane District Council to discuss the issues.

The Clerk stated that obviously due to the current situation this would not be possible but when invited representatives from both Councils should attend.

This was PROPOSED by Councillor Burke and SECONDED by Councillor Nicholl.

**Item 6 – Internal Audit Report**

The Clerk informed members that the attached Internal Audit Report was for their information and completed by the Internal Auditor of Derry City and Strabane District Council.

The Clerk took members through the report. He informed members that the auditor made one recommendation to ensure that all payments are accompanied by an approved purchase order. This has been accepted and actioned.

He stated that the Group had received a ‘Satisfactory’ assurance that the system objectives will be achieved. He informed members that this is the highest assurance rating available.

Members noted the content and thanked the staff for their work in relation with the audit.

The Report was PROPOSED by Councillor Burke and SECONDED by Councillor Nicholl.

**Item 7 – NIAO Audit Strategy**

The Clerk reminded members that the NIAO are the external auditors of the group and stated that the group has begun its obligation to have the financial accounts ready for submission by 30th June 2020. He also stated that the review of the Governance statement is in progress.

**Item 8 – Current Status of Tenders**

The Clerk stated that the attached was the latest status of the NWRWMG tenders.

He asked members to note that under item 1, a specialist legal firm is currently reviewing the tender documents with the aim of retendering in Spring 2020.

The Clerk informed members that the contracts of Item 7 & 8 are due to expire at the end of June 2020. He stated that discussions are ongoing with partner councils on the way forward and that services are continuing at the moment.

Members were informed that all other service contracts remain live and were asked to note the status of all tenders.

**Item 9– Full Business Case - Confidential**

The Clerk informed members that work on the Full Business Case is ongoing and the report is currently being reviewed.

He reminded members that once the report was finalised it would go to the individual councils for approval.

**Item 10 - Any other relevant Business**

The Clerk reminded members that the next meeting of the Joint Committee was due to take place on Wednesday 15th April 2020 by Conference Call or Webex, conditions permitting.

There being no other relevant business the Chair thanked everyone for their attendance and closed the meeting.

**The meeting terminated at 3.00pm**

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**Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Cllr Tierney**

**Chair**