

# ANNUAL FINANCIAL STATEMENTS

**Comprising Council Areas:  
Derry City and Strabane District Council  
Causeway Coast & Glens Borough Council**

**NORTH WEST REGION WASTE MANAGEMENT GROUP**

**For the year ended 31st March 2017**

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## Narrative Report

### Introduction

The Joint Committee's financial performance for the year ended 31st March 2017 is as set out in the Comprehensive Income and Expenditure Statement and its financial position is as set out in the Balance Sheet and Cash Flow Statement.

These financial statements have been prepared in line with the Code of Practice on Local Authority Accounting in the United Kingdom 2016/17 (the Code) and the Department for Communities Accounts Direction, Circular LG 08/17. It is the purpose of this foreword to explain, in an easily understandable way the financial facts in relation to the Joint Committee.

This Statement of Accounts explains the Joint Committee's finances during the financial year 2016/17 and its financial position at the end of that year. It follows approved accounting standards and is necessarily technical in parts.

### Group Accounts

The Code requires Local Authorities to consider all their interests and to prepare a full set of group financial statements where they have material interests in subsidiaries, associates or joint ventures. North West Region Waste Management Group does not have material interests in such bodies and accordingly is not required to prepare group financial statements.

### Financial Report

The Statement of Accounts for the year ended 31st March 2017 have been prepared in line with The Code of Practice on Local Authority Accounting in The United Kingdom 2016/17 (the Code) and the Department for Communities Accounts Direction, Circular LG 08/17. It is the purpose of this foreword to explain, in an easily understandable way the financial facts in relation to the Joint Committee for this period. However, the Financial Statements follow approved Accounting standards and are necessarily technical in parts.

The financial statements explain the Joint Committee's finances during the financial year ended 31st March 2017 and its financial position at the end of that year.

The following statements provide further information:

- The Movement in Reserves Statement, as set out on page 15, shows the movement in the year on the different reserves held by the Joint Committee. The surplus or (deficit) on the provision of services line shows the true economic cost of providing the Joint Committee's services.
- The Comprehensive Income and Expenditure Statement, as set out on page 16, shows the income earned and the expenditure incurred during the year by the Joint Committee in accordance with generally accepted accounting practices. This includes details of funding received from Government bodies and participating Councils, together with details of administrative expenditure incurred by the Joint Committee and financial assistance provided to beneficiaries.
- The Balance Sheet, as set out on page 17, shows the value as at the Balance Sheet date of the Joint Committee's assets and liabilities. The net assets of the Joint Committee (assets less liabilities) are matched by the reserves held by the Joint Committee.

- The Cash Flow Statement, as set out on page 18, shows the changes in cash and cash equivalents of the joint committee during the reporting period. The statement shows how the Joint Committee generates and uses cash and cash equivalents by classifying cash flows as operating, investing and financing activities.

For the year ended 31st March 2017 the Joint Committee accounted for Council contributions of £176,098 and incurred total costs of £180,662 of which £4,564 was recouped from other Councils. The financial activities of the Joint Committee are wholly funded by Government Bodies and the participating Councils, therefore resulting in a Enil surplus/deficit for the year.

#### Legislative Context for Preparation and Audit of the Financial Statements

The Local Government (Northern Ireland) Order 2005, Article 3, defines a joint committee of two or more councils to be a local government body and provides that:

The accounts of every local authority government body shall be :

- a) made up to the end of each financial year; and
- b) audited in accordance with this Part by a local government auditor designated by the Department, after consultation with the Comptroller and Auditor General for Northern Ireland'.

Article 24 of the Local Government (Northern Ireland) Order 2005 provides that the Department may issue regulations as to accounts and audit. In this regard the Local Government (Accounts and Audit) Regulations (Northern Ireland) 2015 were made on 27 February 2015.

The Accounts Direction, issued by the Department for Communities on 09 March 2017 under Regulation 10 of the Local Government (Accounts and Audit) Regulations 2015 requires the Joint Committee to prepare accounts. These financial statements cover the period from 1st April 2016 to 31st March 2017 and have been prepared in compliance with the Direction.

Statement of the Joint Committee's and the Chief Financial Officer's responsibilities for the Statement of Accounts

**The Joint Committee's Responsibilities**

Under Section 1 of the Local Government Finance Act (Northern Ireland) 2011 a Council shall make arrangements for the proper administration of its financial affairs. A council shall designate an officer of the council as its Chief Financial Officer. Arrangements made by a council for the proper administration of its financial affairs shall be carried out under the supervision of its Financial Officer. The Joint Committee has adopted a similar arrangement and the Chief Financial Officer for the Derry City and Strabane District Council undertakes equivalent duties for the Joint Committee.

Under Regulation 10 of the Local Government (Accounts and Audit) Regulations (Northern Ireland) 2015 the Joint Committee is required by resolution to approve the accounts.

These accounts were approved by the Joint Committee on

13/9/17

**The Chief Financial Officer's Responsibilities**

Under Regulations 9 & 10 of the Local Government (Accounts and Audit) Regulations (Northern Ireland) 2015, the Chief Financial Officer is responsible for the preparation of the Joint Committee's Statement of Accounts in the form directed by the Department of the Communities.

The accounts must give a true and fair view of the income and expenditure for the financial year and the financial position as at the end of the financial year.

In preparing this Statement of Accounts, the Chief Financial Officer is required to:-

- observe the Accounts Direction issued by the Department for Communities including compliance with the Code of Practice on Local Authority Accounting in the United Kingdom as amended and augmented from time to time as appropriate, and;
- follow relevant accounting and disclosure requirements and apply suitable accounting policies on a consistent basis;
- make judgements and estimates that are reasonable and prudent.

The Chief Financial Officer is also required to:-

- keep proper accounting records that are up-to-date; and
- take reasonable steps for the prevention and detection of fraud and other irregularities.

**Governance Statement**

**Introduction**

The North West Region Waste Management Group Joint Committee is responsible for ensuring that its business is conducted in accordance with the law and proper standards, and that public money is safeguarded and properly accounted for, and used economically, efficiently and effectively.

In discharging this overall responsibility, the North West Region Waste Management Group Joint Committee is responsible for putting in place proper arrangements for the governance of its affairs and facilitating the effective exercise of its functions, which includes arrangements for the management of risk.

The North West Region Waste Management Group Joint Committee is required to prepare an Annual Governance Statement, which is consistent with the principles of the CIPFA/SOLACE Framework: Delivering Good Governance in Local Government. This statement explains how the Joint Committee meets the requirements of Regulation 4 of the Local Government Accounts and Audit Regulations (Northern Ireland) 2015 in relation to the publication of a statement on internal control.

**The purpose of the governance framework**

The governance framework comprises the systems and processes, and culture and values, by which the Joint Committee is directed and controlled and the activities through which the Joint Committee accounts to and engages with the community. It enables the Joint Committee to monitor the achievement of its strategic objectives and to consider whether those objectives have led to the delivery of appropriate cost-effective services.

The system of internal control is a significant part of that framework and is designed to manage risk to a reasonable level. It cannot eliminate all risk of failure to achieve policies, aims and objectives and can therefore only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an on-going process designed to identify and prioritise the risks to the achievement of the Joint Committee's policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically.

The governance framework has been in place for the financial period ended 31st March 2017 and up to the date of approval of the financial statements.

### The Governance Framework

The key elements of the systems and processes that comprise the North West Region Waste Management Group Joint Committee's governance arrangements are: Identifying and communicating North West Region Waste Management Group Joint Committee's vision of its purpose and intended outcomes for citizens and service users; Reviewing the North West Region Waste Management Group Joint Committee's vision and its implications for the North West Regions Waste Management Group Joint Committee's governance arrangements; Measuring the quality of services for users and ensuring they are delivered in accordance with the Joint Committee's objectives for ensuring that they represent the best use of resources; defining and documenting the roles and the responsibilities of the executive, scrutiny and officer functions with clear delegation arrangements and protocols for effective communication.

The Clerk to the Joint Committee has responsibility for maintaining a system of sound internal controls and risk management processes to support the Joint Committee in the achievement of its objectives as laid down in the Regional Waste Management Plan, and for reviewing their effectiveness. The systems of controls are based on a continual process designed to identify the principal risks to the achievement of objectives, to evaluate the nature and extent of those risks and to manage them efficiently, effectively and economically.

Overall control of the governance framework and system of internal controls is the responsibility of the Joint Committee. The North West Region Waste Management Group Joint Committee is pleased to report compliance with the requirements of the Annual Governance Statement for 2016/2017.

### Arrangements for undertaking the core functions of an Audit Committee, as identified in CIPFA's Audit Committees – Practical Guidance for Local Authorities

The North West Region Waste Management Group Joint Committee has in place an Audit and Risk Committee whose overall purpose and objective is to assist the Joint Committee in fulfilling its oversight responsibilities. The procedures and regulations for its effective operation have been developed with reference to perceived best practice and CIPFA guidance and as identified in CIPFA's Audit Committee - Practical Guide for Local Authorities. The Audit and Risk Committee comprises four elected members. Audit and Risk terms of reference set out a clear statement of purpose that it will provide an independent assurance on the adequacy of the Committee's risk management framework and associated control environment. It will provide an independent scrutiny of the Joint Committee's financial and non-financial performance to the extent that it exposes it to risk and weakens the control environment. The Audit Committee met five times in the financial year 2016/2017: - July, October (in quorate), November, February and March. It has responsibility for reviewing:

- The system of internal control and management of risks;
- The financial reporting process;
- The internal and external audit process;
- The Joint Committee's processes for monitoring compliance with laws and regulations; and
- The Joint Committee's processes for monitoring compliance with its own Standing Orders, policies and procedures. All governance and audit issues are reported directly to the Joint Committee.

**Other Key Elements of Systems and Processes That Comprise the North West Region Waste Management Joint Committee Governance Arrangements.**

The system of Internal financial control is based on a framework of regular management information, financial regulations, administrative procedures (including segregation of duties), management supervision and a system of delegation and accountability. Development and maintenance of the system is undertaken by managers within Derry City and Strabane District Council. In particular the system includes: - Budgetary Control procedures complying with relevant laws and regulations, internal policies and procedures that expenditure is lawful is embedded within the culture of the North West Region Waste Management Group Joint Committee. All officers are required to act with integrity and in accordance with the law and policy. Members, the Clerk to the Committee and audit monitor operations to ensure compliance and to identify and correct any weaknesses in procedures including: - Credit Control procedures, treasury management procedures, procedures for purchases and supply of services, risk management strategy, corporate and budgetary planning, preparation of relevant financial reports and regular reviews of periodic and annual financial reports that indicate financial performance.

A clear statement of the Joint Committee's purpose, vision and objectives is set out in the Regional Waste Management Plan. The Memorandum of Understanding, Rules and Procedures and Standing Orders document the Joint Committee's role and working relationship with partner Councils in supporting the delivery of its strategic aims and objectives. The achievements of these is monitored by the Joint Committee and the Joint Committee's Audit and Risk Committee.

**Arrangements for ensuring compliance with relevant laws and regulations; internal policies and procedures, and that expenditure is lawful**

The Joint Committee with its Councils regularly review progress made and issues arising as part of the monthly reporting cycle. Derry City and Strabane District Council legal services provide expert guidance and advice to the Joint Committee. In addition recommendations as outlined in Internal and external audit reports enable the Joint Committee to ensure that compliance is maintained.

**Arrangements for whistle-blowing and for receiving and investigating complaints from the public**

The Joint Committee operates a Whistling Blowing Policy which clearly identifies contacts for making complaints and this is communicated to staff and the public.

The handling of complaints is set out in the Council's Complaints Procedure, a copy of which is published on the Council's website.



Review of effectiveness

The Clerk of the North West Region Waste Management Joint Committee has responsibility for conducting, at least annually, a review of the effectiveness of its governance framework including the system of internal control. The review of effectiveness is informed by the work of the North West Region Waste Management Joint Committee who has responsibility for the development and maintenance of the governance environment, the internal auditor's annual report and also by comments made by the external auditor and other external reviews. The Joint Committee has considered its effectiveness and the impact of the transformation of local government post March 2015. The member Councils have given their commitment to the work of the North West Region Waste Management Group Joint Committee and its activities have continued. Relevant action has been taken as appropriate to ensure legal compliance including a review of the Memorandum of Understanding. The Joint Committee is satisfied that this remains appropriate to its activities and adequately reflects the work and operation of the Joint Committee. This area is being kept under review in line with the work on the delivery of regional waste management activity between the Councils and DAERA. The outcomes of this work will be reflected in any future governance arrangements as appropriate.

The procedures applied in maintaining and reviewing the effectiveness of the governance framework include the following: -

The Joint Committee will meet on a monthly basis; provision has also been made within the rules for additional special meetings as and when required.

Regular meetings are held with the Chief Executives and Directors of member Councils and the Audit Committee will meet at least three times per year. Internal Audit is an on-going process through out the year and is provided by Derry City and Strabane District Council's Internal Audit Section.

External Audit by NIAO and, where appropriate, external funding is audited by the appropriate funding body to provide additional levels of assurance.

The Clerk to the Joint Committee has responsibility for the preparation of this Annual Governance Statement. In preparing this statement, he has considered the governance framework and system of internal controls in place.

North West Region Waste Management Group Joint Committee will continue to review the effectiveness of the governance framework in light of the transformation of local government. To this end the Joint Committee will continue to liaise with the Chief Executives of its member Councils, and the Department of Agriculture the Environment and Rural Affairs in the context of the wider discussions relating to the delivery of regional waste management. Discussions are on-going and the Joint Committee will keep abreast of proposed outcomes and with its member councils will implement the results of the said review to strengthen the governance framework and to ensure the continuous improvement of the systems in place and the robustness of the governance framework.

In producing this statement, full regard has been made to North West Region Waste Management Joint Committee's Corporate Risk Register.

Internal Audit services are provided by Derry City and Strabane District Council. Internal Audit provides an independent opinion on the adequacy and effectiveness of the Council's system of internal control. This extends to reviewing the arrangements in place for the Joint Committee's projects, which will be reviewed on a periodic basis as part of an on-going programme of work. Internal Audit reports any deficiencies in internal control to the Clerk of the Joint Committee whose responsibility it is to consider any recommendations made and to take necessary remedial action. The results of the work of Internal Audit are also reported to the Joint Committee, the Audit and Risk Committee and Derry City and Strabane District Council's Audit Committee to ensure that continuous improvements take place and that all approved actions are implemented on a timely basis. During 2016-2017 the internal audit report provided Satisfactory assurance that system objectives will be achieved by the controls in place over the North West Region Waste Management Group Joint Committee. (Internal Audit has recently reviewed its classification of audit assurance levels - Satisfactory is now the highest level of assurance under the reviewed system).

Derry City and Strabane District Council undertake an annual review of the effectiveness of Internal Audit in line with the requirements of the CIPFA Code of Practice for Internal Audit in Local Government in the United Kingdom 2006. This review proved satisfactory.

The Clerk to the Joint Committee has advised the Joint Committee of the results and implications of the review of the effectiveness of the governance framework.

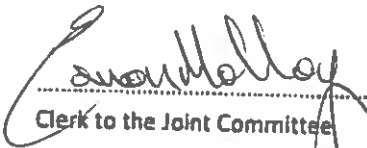
On-going review and update of the governance framework and internal controls will ensure continual improvement and a robust governance framework.

The Chief Executive of Derry City and Strabane District Council has overall responsibility for Finance. The Chief Executive was supported by the Lead Finance Officer during 2016/2017 who is professionally qualified and leads the promotion and delivery by the whole organisation of good financial management to ensure that public money is safeguarded at all times and used appropriately, economically, efficiently and effectively. The Lead Finance Officer reported directly to the Chief Executive and was a member of the senior leadership team. The Lead Finance Officer has the skills, knowledge, experience and resources to perform effectively in both the financial and non-financial areas of the role and the scope of the Lead Finance Officer's responsibilities ensure that financial matters are not compromised.

Significant governance issues

There are no significant governance issue that affect the North West Region Waste Management Group Joint Committee. The audit process both internal and external identified no areas of concern. The Internal Audit provided a satisfactory level of assurance. Risk Management is a continuously evolving process that is monitored closely by the Risk and Audit Committee and Internal audit. Risk pertaining to the Regional Infrastructure project continues to be managed through the corporate risk register, the risk diminishing over time. All other risk is included in the Corporate Risk Register which is constantly reviewed and reported regularly to the North West Region Waste Management Group Joint Committee. In common with all councils in Northern Ireland, there is a continuing risk that the member councils of the Group could incur fines for the non-achievement of waste management targets. The advent of Brexit adds a further layer of confusion to this risk, however the Councils of the North West Region Waste Management Group continue to put in place appropriate measures to mitigate this risk and to demonstrate that they are making best endeavours, both individually and collaboratively to secure adequate waste treatment that deliver results in the form of appropriate waste contracts that ensure councils remain compliant and assist in meeting targets that fulfil their statutory obligations. The Joint Committee of the North West Region Waste Management Group continues as a going concern.

Signature

  
.....  
Clerk to the Joint Committee

Date

13/09/17

Signature

  
.....  
Chairman of the Joint Committee

Date

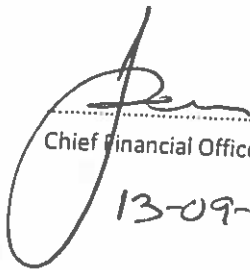
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Certificate of the Chief Financial Officer

I certify that :-

- a) The Statement of Accounts for the financial period ended 31st March 2017 on pages 3 to 27 has been prepared in the form directed by the Department for Communities and under the accounting policies set out on page 19.
- b) In my opinion the Statement of Accounts give a true and fair view of the income and expenditure and cash flows for the financial year and the financial position as at the end of the financial year.

Signature

  
.....  
Chief Financial Officer

Date

13-09-2017.

Signature

  
.....  
Chairman of the Joint Committee

Date

13 - 09 - 17

## **INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF NORTH WEST REGION WASTE MANAGEMENT GROUP**

I have audited the financial statements of North West Region Waste Management Group for the year ended 31 March 2017 under the Local Government (Northern Ireland) Order 2005. The financial statements comprise the Movement in Reserves Statement, Comprehensive Income and Expenditure Statement, Balance Sheet, Cash Flow Statement and the related notes. These financial statements have been prepared under the accounting policies set out within them

This report is made solely to the Members of North West Region Waste Management Group in accordance with the Local Government (Northern Ireland) Order 2005 and for no other purpose, as specified in the Statement of Responsibilities.

### **Respective responsibilities of the Chief Financial Officer and the independent auditor**

As explained more fully in the Statement of Council's and Chief Financial Officer's Responsibilities, the Chief Financial Officer is responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view of the income and expenditure and cash flows for the financial year and the financial position as at the end of the financial year. My responsibility is to audit the financial statements in accordance with the Local Government (Northern Ireland) Order 2005 and the Local Government Code of Audit Practice. I conducted my audit in accordance with International Standards on Auditing (UK and Ireland). Those standards require me and my staff to comply with the Auditing Practices Board's Ethical Standards for Auditors.

### **Scope of the audit of the financial statements**

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the North West Region Waste Management Group's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the North West Region Waste Management Group; and the overall presentation of the financial statements. In addition I read all the financial and non-financial information in the Statement of Accounts to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by me in the course of performing the audit. If I become aware of any apparent material misstatements or inconsistencies I consider the implications for my report.

### **Opinion on financial statements**

In my opinion:

- the financial statements give a true and fair view, in accordance with relevant legal and statutory requirements and the Code of Practice on Local Authority Accounting in the United Kingdom 2016-17, of the financial position of North West Region Waste Management Group as at 31 March 2017 and its income and expenditure for the year then ended; and
- the financial statements have been properly prepared in accordance with the Local Government (Accounts and Audit) Regulations (Northern Ireland) 2015 and the Department for Communities' directions issued thereunder.

### Opinion on other matters

In my opinion:

- the information given in the Narrative Report for the financial year ended 31 March 2017 is consistent with the financial statements.

### Matters on which I report by exception

I have nothing to report in respect of the following matters which I report to you if:

- in my opinion:
  - the Annual Governance Statement:
    - does not reflect compliance with the Code of Practice on Local Authority Accounting in the United Kingdom 2016-17 ;
    - does not comply with proper practices specified by the Department for Communities;
    - is misleading or inconsistent with other information I am aware of from my audit; or
  - adequate accounting records have not been kept; or
  - the statement of accounts is not in agreement with the accounting records; or
  - I have not received all of the information and explanations I require for my audit, or
- I issue a report in the public interest under Article 9 of the Local Government (Northern Ireland) Order 2005; or
- I designate under Article 12 of the Local Government (Northern Ireland) Order 2005 any recommendation made to the Council; or
- I exercise the other special powers of the auditor under Article 19 to 21 of the Local Government (Northern Ireland) Order 2005.

### Certificate

I certify that I have completed the audit of accounts of North West Region Waste Management Group in accordance with the requirements of the Local Government (Northern Ireland) Order 2005 and the Local Government Code of Audit Practice.



*Louise Mason*  
*Local Government Auditor*  
*Northern Ireland Audit Office*  
*106 University Street*  
*Belfast*  
*BT7 1EU*

21 September 2017

Movement in Reserves Statement

	Total Usable Reserves	Total Unusable Reserves	Total Reserves
	£	£	£
At 1st April 2015	0	0	0
<b>Movement in reserves during the year</b>			
Surplus or deficit on provision of services	0	0	0
Other Comprehensive Income and Expenditure	0	0	0
<b>Total Comprehensive Income and Expenditure</b>	0	0	0
At 31st March 2016	<u>0</u>	<u>0</u>	<u>0</u>
<b>Movement in reserves during the year</b>			
Surplus or deficit on provision of services	0	0	0
Other Comprehensive Income and Expenditure	0	0	0
<b>Total Comprehensive Income and Expenditure</b>	0	0	0
At 31st March 2017	<u>0</u>	<u>0</u>	<u>0</u>

## Comprehensive Income and Expenditure Statement

	Notes	2016/17 £	2015/16 £
<b>Income</b>			
Cost recoupment	2a/2b & 4	4,564	0
Participating Councils	3	176,098	174,304
<b>Total Income</b>		<u>180,662</u>	<u>174,304</u>
<b>Expenditure</b>			
Staff Costs	7	135,722	132,819
Travel and Subsistence Costs		388	1,715
Other Payments		19,703	15,064
Administration Costs		19,219	21,798
Sundry Expenses		5,630	2,908
		<u>180,662</u>	<u>174,304</u>
<b>Other Comprehensive Income and Expenditure</b>		0	0
<b>Total Comprehensive Income and Expenditure</b>		<u>0</u>	<u>0</u>



North West Region Waste Management Group

Financial Statements

For the year ended 31st March 2017

Balance Sheet

	Notes	2017 £	2016 £
Long Term Assets		0	0
Short Term Investments		0	0
Inventories		0	0
Short Term Debtors	8	24,358	18,491
Cash and Cash Equivalents		0	0
Assets Held for Sale		0	0
<b>Current Assets</b>		<b>24,358</b>	<b>18,491</b>
Bank Overdraft		0	0
Short Term Borrowing		0	0
Short Term Creditors	9	24,358	18,491
Provisions		0	0
<b>Current Liabilities</b>		<b>24,358</b>	<b>18,491</b>
Long Term Liabilities		0	0
<b>Net Assets</b>		<b>0</b>	<b>0</b>
Usable Reserves		0	0
Unusable Reserves		0	0
<b>Net Worth</b>		<b>0</b>	<b>0</b>

**North West Region Waste Management Group****Financial Statements****For the year ended 31st March 2017**

<b>Cash Flow Statement</b>	<b>2016/17</b>	<b>2015/16</b>
	<b>£</b>	<b>£</b>
<b>Net (surplus) or deficit on the provision of services</b>	<b>0</b>	<b>0</b>
<b>deficit on the provision of services that are investing and financing activities</b>	<b>0</b>	<b>0</b>
<b>10</b>	<b>0</b>	<b>0</b>
<b>Net Cash Flows from Operating Activities</b>	<b>0</b>	<b>0</b>
<b>Net Cash Flows from Investing Activities</b>	<b>0</b>	<b>0</b>
<b>Net Cash Flows from Financing Activities</b>	<b>0</b>	<b>0</b>
<b>Net increase / (decrease) in cash and cash equivalents</b>	<b>0</b>	<b>0</b>
<b>Cash and Cash Equivalents at the beginning of the reporting period</b>	<b>0</b>	<b>0</b>
<b>Cash and Cash Equivalents at the end of the reporting period</b>	<b>0</b>	<b>0</b>

## 1 Accounting Policies

### General Principles

The Financial Statements summarise the Joint Committee's transactions for the 2016/17 financial year and its position at the end of 31st March 2017. The Joint Committee is required to prepare annual Financial Statements in a form directed by the Department for Communities in accordance with regulations 9 and 10 in the Local Government (Accounts and Audit) Regulations (Northern Ireland) 2015 in accordance with proper accounting practices. These practices primarily comprise the Code of Practice on Local Authority Accounting in the United Kingdom 2016/17 and the Service Reporting Code of Practice 2016/17 supported by International Financial Reporting Standards (IFRS).

### Accruals of Income and Expenditure

The Financial Statements have been prepared on an accruals basis. The accruals basis of accounting requires the non-cash effect of transactions to be reflected in the Financial Statements for the year in which those effects are experienced and not in the year in which the cash is actually received or paid. This ensures that provision has been made for known outstanding debtors and creditors at the year end, estimated amounts being used where actual figures are not available.

North West Region Waste Management Group

Financial Statements

For the year ended 31st March 2017

2a Segmental Report - Current Year

	Waste Project £	Total £
Income from Participating Councils	176,098	176,098
Recoupment of costs	4,564	4,564
<b>Total Income</b>	<b>180,662</b>	<b>180,662</b>
Staff Costs	135,722	135,722
Travel and Subsistence Costs	388	388
Other Payments	19,703	19,703
Administration Costs	19,219	19,219
Sundry Expenses	5,630	5,630
<b>Total Expenditure</b>	<b>180,662</b>	<b>180,662</b>
<b>Total Comprehensive Income and Expenditure</b>	<b>0</b>	<b>0</b>

2b Segmental Report - Prior Year

	Waste Project £	Total £
Income from Participating Councils	174,304	174,304
<b>Total Income</b>	<b>174,304</b>	<b>174,304</b>
Staff Costs	132,819	132,819
Travel and Subsistence Costs	1,715	1,715
Other Payments	15,064	15,064
Administration Costs	21,798	21,798
Sundry Expenses	2,908	2,908
<b>Total Expenditure</b>	<b>174,304</b>	<b>174,304</b>
<b>Total Comprehensive Income and Expenditure</b>	<b>0</b>	<b>0</b>

North West Region Waste Management Group  
Financial Statements

For the year ended 31st March 2017

<b>3</b>	<b>Income from Participating Councils</b>	<b>2016/17</b>	<b>2015/16</b>
		£	£
	Waste Project	176,098	174,304
		<u>176,098</u>	<u>174,304</u>
<b>4</b>	<b>Recoupment costs</b>	<b>2016/17</b>	<b>2015/16</b>
		£	£
	Waste Project	4,564	0
		<u>4,564</u>	<u>0</u>
<b>5</b>	<b>Financial payments to beneficiaries</b>	<b>2016/17</b>	<b>2015/16</b>
		£	£
	Waste Project	0	0
		<u>0</u>	<u>0</u>
<b>6</b>	<b>External Audit Fees</b>	<b>2016/17</b>	<b>2015/16</b>
		£	£
	External Audit Fees	5,000	5,000
		<u>5,000</u>	<u>5,000</u>
<b>7</b>	<b>Staff Costs</b>	<b>2016/17</b>	<b>2015/16</b>
		£	£
	Salaries	103,935	103,576
	National Insurance	11,000	8,528
	Pension Costs	20,787	20,715
	Agency Staff Costs	0	0
		<u>135,722</u>	<u>132,819</u>
		<b>2016/17</b>	<b>2015/16</b>
		<b>FTE</b>	<b>FTE</b>
		<b>Actual</b>	<b>Actual</b>
	<b>Full-time numbers employed</b>	<b>Numbers</b>	<b>Numbers</b>
		3	3
		<u>3</u>	<u>3</u>
<b>8</b>	<b>Short Term Debtors</b>	<b>2017</b>	<b>2016</b>
		£	£
	Councils	24,358	18,491
		<u>24,358</u>	<u>18,491</u>
<b>9</b>	<b>Short Term Creditors</b>	<b>2017</b>	<b>2016</b>
		£	£
	Government Departments	5,000	5,000
	Councils	16,726	13,409
	Other	2,632	82
		<u>24,358</u>	<u>18,491</u>

North West Region Waste Management Group  
Financial Statements

For the year ended 31st March 2017

10 Cash Flow Note – Analysis of Adjustments to Surplus/Deficit on the Provision of Services	Note	2016/17 £	2015/16 £
(Increase) / decrease in debtors	8	(5,867)	34,756
Increase / (decrease) in creditors	9	5,867	(34,756)
		<u>0</u>	<u>0</u>

11 Related Party Transactions

A Related Party Transaction is a transfer of resources or obligations between related parties, regardless of whether a price is charged. Related Party Transactions exclude transactions with any other entity that is a related party solely because of its economic dependence on the Joint Committee or the Government of which it forms part.

A related party is one that has the ability to control the other party or exercise significant influence over the other party in making financial and operating decisions. This includes cases where the related party entity and another entity are subject to common control but excludes providers of finance in the course of their normal business with the Joint Committee and Trade Unions in the course of their normal dealings with the Joint Committee.

In addition where the relationship with the Joint Committee and the entity is solely that of an Agency, these are not deemed to be Related Party Transactions.

Transactions with related parties not disclosed elsewhere in these financial statements are set out below, where a description of the nature and the amount of the transaction is as follows:

Councillors have direct control over the Joint Committee's financial and operating policies. In the financial years 2016/17 and 2015/16 the Joint Committee did not commission any works from companies in which Councillors had an interest.

The Joint Committee provides administration support to the two participant councils in relation to the procurement and management of waste related contracts. During 2016/17 the Joint Committee reported income of £176,098 (2015/16 £174,304) from member Councils, of which £21,052 (2015/16 £18,491) was outstanding as at 31 March 2017. During 2016/17 the Joint Committee incurred costs of £4,564 (2015/16 £nil) on behalf of other Councils of which £3,307 was outstanding as at 31 March 2017. No Expenditure was made to member Councils for the year 2016/17. As the Joint Committee uses Derry City and Strabane District Council to cashflow its activities, there was a balance due to the Council as at 31 March 2017 of £16,622 (2015/16 £13,409).

The income from participating Councils is as shown below:

	<u>2016/17</u> £	<u>2015/16</u> £
Derry City and Strabane District Council	90,127	89,194
Causeway, Coast & Glens District Council	85,971	85,110
	<u>176,098</u>	<u>174,304</u>

Derry City and Strabane District Council provides office accommodation and support services to the joint Committee for which it received £15,000 during 2016/17 (2015/16 £15,000).

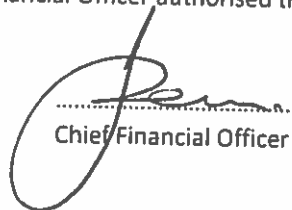
Events after the reporting period

There were no events occurring after 31st March 2017 which require adjustment to the financial statements or additional disclosures.

Date of authorisation for issue

The Chief Financial Officer authorised these financial statements for issue on 13th September 2017.

Signed

  
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Chief Financial Officer

Dated:

13/09/2017